



The Fire Door Inspection Checklist

Ensuring your fire doors are compliant with the current regulations is a legal requirement and an important part of your overall fire prevention strategy.

We have developed a short checklist to help you decide if your fire doors are in need of maintenance, or a more thorough inspection by an accredited professional.

1 Hinges & Closers

- Are there three hinges on the door top, middle and bottom?
- Are all of the hinges fixed with the correct amount of screws?
- Do all of the hinges have a CE stamp on them?
- Check the hinges move freely and are free from any damage and signs of wear
- Does the door have a closer? If yes proceed, if no stop here and move on to section 2.
- Does the door closer fully close the door within 25 seconds?
- Is the door closer free of damage and signs of wear?
- Has the door closer been professionally tested once fully installed?
- Does the door closer have a CE mark?

2 Signs & Labels

- Check the top and sides of the door to ensure it is a certified fire door
- Is the door clearly marked as a fire door in accordance with the regulations? BS5499

3 Door Seals & Gaps

- There will be a strip of plastic like material running around the perimeter of the door seal (intumescent seal). Check this is fixed correctly in place with no damage or signs of wear
- When the door is closed, is the gap between the door and its frame consistent around the entire edge of the door?
- Check all seals for consistency and ensure they are all of the same specification
- Check the seals around any glazing are free from damage



GET A FREE
FIRE DOOR AUDIT

4 Fire Door Glazing

- Ensure the glazing and its seals are intact and free from damage / wear
- Check the glass for the necessary performance markers
- If the door does not have glazing, check it is not a door that divides a corridor on an escape route, as a vision panel is required by regulations in these instances

5 Fire Door Locks

- Check the door opens and closes freely without sticking
- Do any latches secure the door when it is closed?
- Are all the locks CE marked?
- Is the lock fitted with the correct sealant?

6 General & Notes

- No holes or breaks in the surface of the door or frame
- Glazing frames and beads are all completely intact
- All doors are aligned correctly with no visible damage
- No missing parts
- Any self closing devices are tested and completely operational

When was the last time you had fire door maintenance completed by an accredited company?

ClearView Communications are highly accredited fire door specialists. **This list is not exhaustive and should not be used to determine compliance with fire door regulations.** We undertake free, no obligation, comprehensive fire door surveys to ensure the safety of your building and staff alike.

Get in touch for more information. Current Fire Door Regulations are available on our website.

www.clearview-communications.com

