



CVC-EN-PO-001
Environmental Policy

Date	Description	Name	Position
26/02/2019	Amended Policy in line with ISO 14001:2015	Shane Davies	Managing Director
15/08/2019	Change of MD	Michael Vincent	Managing Director (EMR)
21/02/2020	Amendment to Roles	Abi Wilson	HSQE Manager (EMR)
03/09/2020	Amendment to DEMR role	Abi Wilson	HSQE Manager (EMR)
13/05/2021	Amendment to DEMR role	Abi Wilson	HSQE Manager (EMR)
01/11/2022	Annual Review	Chris Wilson	Chairman
12/06/2023	Document name change	Sophie Kirk-Ash	Systems Designer

ENVIRONMENTAL STATEMENT

The Environmental and Sustainability Statement of Clearview Communications is to ensure as it is reasonably practicable, that operations will be carried out with a commitment to protecting the environment and developing towards a sustainable future.

As a business that utilises various materials and produces waste that has the potential to negatively affect the natural environment, we understand that we bear a responsibility to the environment that goes beyond what is legally required. We acknowledge the need to minimise our environmental impact and strive for ongoing improvement in our environmental practices, which are deeply integrated into our overall business strategy and operational approach. We will consistently assess our progress and establish regular milestones to ensure we stay on track. We endeavour to actively promote and encourage our customers and suppliers to adopt similar environmentally conscious practices and aim to sustainably procure all our products and materials. We seek to achieve full compliance with all national standards within the UK.

ENVIRONMENTAL POLICY

Our Chairman & Board of Directors are directly responsible for ensuring that the Company's Environmental Policy is implemented and disseminated to all interested parties. All Company employees and hired subcontractors must proactively adhere to the aims and objectives of the environmental Policy.

Our stated aims are to:

- 1- Comply with and where possible, exceed all relevant regulatory requirements.
- 2- Continually monitor progress and work to improve and thereby reduce our environmental impact.
- 3- Where possible, incorporate environmental factors into business decisions.
- 4- Ensure that all employees are trained to have awareness of environmental issues that relate to the Company and their individual roles.

1. Paper

1.1 We will seek to minimise the use of paper in our office by monitoring employees printing and using digital means where possible. Printing must be avoided if documents can be sent or viewed electronically.

1.2 Where printing is needed, we will print double sided as default and in greyscale.

- 1.3 We will recycle paper where possible and send it to the appropriate recycling company.
- 1.4 We will seek to buy FSC certified paper and products made from recycled wastepaper where possible.

2. Business Consumables

Waste products are an unfortunate by-product of our industry. Waste produced in our business typically includes: plastic, paper/card, metal and electrical waste/equipment.

- 2.1 We will assiduously aim to use and source our products from renewable resources and sustainable suppliers.
- 2.2 Wherever possible, we will source degradable, environmentally friendly 100% recycled paper towels and toilet tissue for our building's welfare areas.
- 2.3 We will re-use or recycle all packaging where possible.
- 2.4 We will source second hand furniture, rather than buying new, depending on what is available at the time of need.
- 2.5 We will aim to continuously improve our environmental performance particularly with regards to our choice of the products we use, ensuring wherever possible that their use will not cause harm to the environment.
- 2.6 We will manage waste generated from our business according to the principles of reduction and recycling. All waste will be sent to a local approved recycling centre.
- 2.7 We will supply recycling bins for wastepaper, plastic, card, electrical, food and aluminium.
- 2.8 We will safely dispose of used or non-compliant fire extinguishers by either taking them to our approved waste disposal company or by having them collected.
- 2.9 Our engineers will be tidy & clean and will not leave any waste materials on site, they will pack up all their tools and equipment and take them away with them. Waste materials from these sites will either be placed into the engineers' vehicles to be taken to our approved waste site or shall be correctly disposed of at the sites waste area.

3. Energy and Water

- 3.1 We have reduced our environmental impact through the installation of solar panels to the building and we monitor their performance through online software.
- 3.2 Lighting will be environmentally efficient with the installation of LED motion sensitive lighting.
- 3.3 Air conditioning units will be used when needed and not for extended unnecessary periods of time. Checks will be made to ensure they are switched off after each working day to reduce our scope 2 emissions.
- 3.4 Where possible, heating levels will be adjusted downwards with energy consumption in mind and to reduce our scope 2 emissions similar to the air conditioning units.
- 3.5 The energy consumption and efficiency of new products will be considered when purchasing.
- 3.6 Employees will be encouraged to save all their work and turn off their monitors and computers at the end of the workday. We will aim to turn off all electronic devices at the end of the day to conserve energy and reduce our usage.
- 3.7 The office dishwasher will only be put on once a day if full and employees are encouraged to reuse their mugs and glasses to reduce the need for using the dishwasher more.
- 3.8 Employees are encouraged to not leave the taps running when in use and to make sure Widford Business Centre management is informed if a tap is dripping in order to get it fixed to reduce water wastage.

4. Transport

- 4.1 Driving is a necessary part of our work when we install products and provide our services. We will make sure our engineers drive the most fuel-efficient way with stopping by at places of work in a directional order instead of driving backwards & forwards.
- 4.2 Where possible, engineer's will be allocated to jobs based on their geographical proximity to the site to reduce fuel consumption and production of scope 1 emissions.
- 4.3 Where required, local subcontractors will be used for jobs outside of our geographical target area to minimise on engineer travel time.
- 4.4 Van sharing between engineers is encouraged on two-person installations.

- 4.5 Emission levels of all vehicles will be assessed, and a plan put in place to incrementally swap out any high emission cars with more fuel efficient, environmentally friendly models.
- 4.6 Through employee training on efficient driving and through monitoring the analytics on telematics in the vehicle, we will seek to reduce our fuel consumption.
- 4.7 All company vehicles are regularly serviced to maintain their optimum efficiency.
- 4.8 To reduce scope 3 emissions from fuel usage by our employee's commute, they can when approved work from home some days in the week.

5. WEEE (Waste Electronic and Electrical Equipment)

- 5.1 Where possible, all office IT and redundant electrical equipment will be recycled in accordance with WEEE.
- 5.2 Following installations on client's sites, redundant equipment will be removed by the engineer and transported to our site for disposal as per WEEE.
- 5.3 Cameras that are old & removed from sites but still in working condition, will be sent to charities where they can make use of them in any way they require. With cameras that are new but cannot be used we will sell them on to companies to make usage of them. Cameras will only be sent to a waste disposal when they are non-compliant or broken and cannot be fixed.
- 5.4 Old monitors no longer in use in the office but still work will be sold on to others for use or given to local schools/charities.

6. Green Culture

- 6.1 Our company has signed up for the Science Based Targets Initiative to reduce our scope 1 & 2 emissions where we will monitor our usage and production in line with targets we have set.
- 6.2 Our company has agreed to try to become NetZero by 2050 to be in line with our Science based Targets to reduce our Scope 3 emissions.
- 6.3 We will involve our staff in the implementation of this policy in order to achieve greater commitment and improved performance.
- 6.4 All subcontractors will sign our contractor terms and conditions in relation to environment standards, prior to carrying out any installations.

6.5 We will work with our suppliers, contractors or sub-contractors to encourage them to improve their environmental performance.

6.6 Where possible, we will use local labour and material suppliers in an attempt to reduce our CO2 footprint.

As we strive for excellence in every aspect of our business, we are totally committed to minimising the environmental impacts of our business operation. As part of this commitment we will ensure this policy is reviewed and updated as necessary. The management team endorses these policy statements and is fully committed to their implementation.

This Environmental Policy and Statement has been approved & authorised by:

Name & Position: Chris Wilson, Chairman



Signed:

Dated: 22/06/2023